

St. Barnabas Catholic Parish
Parish Pastoral Council Meeting Minutes

Date	Tuesday, January 17, 2023	Recorder	Cara Dome
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In Attendance

X	Fr. James	X	Chelsey Clemans	X	Matt Kerns	X	Valerie Walsh
X	Dcn. Mike Costantini	X	John Coyne		Ed Kramer		Guest:
X	Patty Chapek	X	Cara Dome	X	Chuck Novince		

Agenda

	Topic	Discussion	Action	Responsible
1.	Opening Prayer			Fr. James
2.	Administrator Perspectives	<ul style="list-style-type: none"> ● PPC took a tour of the Rectory to see the renovations. ● Angel Scholarship - \$96k was donated for 2022. <p>School tuition structure are being evaluated for 2023/24 school year. Tuition will increase across the board but tuition scholarships can help offset for active parishioners.</p> <ul style="list-style-type: none"> ● PPC can be conduit for feedback from parishioners - how to best collect? <p>Identify PPC members through photo, bulletin insert, Mass presence, etc. Name Tags for PPC, staff, and ushers. Can we order the same ones that Erin has for school staff? Invite parishioners to give feedback to PPC and then bring feedback to monthly PPC meeting. Add Matt Kerns' email address to front of bulletin as a contact option. Add photos of PPC to TV screen photo-roll in the gathering space. Send letter to families on donation tree to let them know before we move it.</p>	<p>Cara to follow up with Erin</p> <p>Matt to talk to Cathy to add email.</p> <p>Cara to plan letter.</p>	Fr. James
3.	Renewal & Alpha	Fr. James shared an updated vision from Renewal		Fr. James

	Update	<p>Commission including 3 pillars of Outreach, Formation, and Sacraments.</p> <p>Alpha program began in January with 25 attendees. First Holy Communion families were invited to attend this pilot program. What is the next step for the program and those attendees? Ideally Alpha would lead to small groups and be offered on a regular basis.</p> <p>Retreats are needed and should be coming in the near future. Need for women's ministry. Valerie is interested in learning more and helping to get a program moving.</p>	Valerie to touch base with Terese.	
4.	Fr. Ralph Birthday & Retirement	<p>Celebration for Fr. Ralph should be able to take place in March but no date can be set yet. Fr. James will keep us posted when Fr. Ralph's retirement is official. Valerie, Matt, Chelsey, John, Patty, and Chuck are willing to lead subcommittees for planning. Possibly 4:30pm Mass and dinner afterwards.</p>		Fr. James
5.	Parish Pig-nic Roast June 11	<p>GridlRn Cookery is scheduled to cater again.</p> <p>Matt reached out to Marianne Sutton and Erin Faetanini to see if a student could create the artwork for the marketing materials. It would be arranged as a contest with the student who wins being awarded a monetary prize.</p>	Matt and Planning team to reconvene and review feedback/learnings from last year's event.	Matt
6.	Parish offices open house	<p>4/21 Ribbon cutting and blessing with Marketing team planning a press release.</p> <p>4/22-4/23 Open House at Parish Office and Rectory - PPC will assist with event plan. The idea is a simple invite after each Mass with coffee and tour.</p> <p>Recommendation to share "before" pictures. Valerie will assist with story board. Will coordinate with Marketing team to make sure we aren't duplicating efforts.</p> <p>Parish office meeting rooms have been named after JP II (Meeting Room) and Annunciation (Conference Room)</p> <p>Art for entry way - Road to Emmaus, St. Barnabas logo (possibly in metal), Icon of Mary</p> <p>Other art will include saint pictures, saint quotes, and photography of parish events for the hallway. We will add rugs and runners in the hallway and the entry counter top will be updated.</p>	Valerie to coordinate with Marketing team.	Matt
7.	Andy LaGuardia PPC application	<p>Motion to accept Andy's application - Chelsey 2nd - Chuck</p> <p>All in favor. None opposed. Welcome Andy!</p>		Matt

8.	Closing Prayer			Deacon Mike
		February 21, 2023 – next meeting		